

# John Hancock Charter School Board Meeting Minutes

## 29 September 2020

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 12:00 P.M.–12:45 P.M.

Attendees: Kim Frank, Wendy Morgan, Kyle Tippetts, Melissa Heppler, and Allison Clinger (Others: Julie Adamic and Craig Frank; see also the Attendance Record)

### Proceedings

#### Board Business

- Director's report with Covid update. Families have been great at self quarantining. 5-7 families generally. No positive cases in students. Teachers want to keep going as long as possible. Continue with what we're doing. Will be sending a survey for teacher/parent feedback. Teacher fatigue and stress. Possible modified schedule. Enrollment at 182. This will show up on our Oct 1 count. Our Audit will be conducted on October 1 at 9 am. Dibels just completed and NWEA benchmark completed as well. Met to determine goals for the year. Will have to look into what the tier 2 interventions will look like. A big parent turnout on the school/land/trust board. We discussed having two members from one family on the board, and decided that there should be one vote per household. Will have a meeting before Oct 20.
- Discussed approving application for satellite location. Considering opening a satellite location in 2022. We have to submit an application this year. Would still be the under a 200 student cap. An expansion would ask for more students. We missed the deadline for expansion for 2022. We can look to move, or open a satellite elsewhere. There are some other options that don't have those deadlines. Kim advised to move forward with the satellite location. We are considering another authorizer and a move to Lehi, and possibly a satellite in SLC. Kyle Tippetts moved to authorize Julie Adamic to apply for a satellite in SLC. Wendy Morgan seconded. Unanimously approved.
- Allison Clinger joined the meeting at this point.
- Discussed amended schedule. Many districts have moved to a different schedule, and JHCS would like to have the flexibility to use a fourth plan. Only move to it as needed, as dictated by the health department. Monday through Thursday with Fridays off or to have occasional Fridays off for teacher prep. Wendy Morgan moved to allow Julie Adamic to amend the schedule within the Board of Education's permitted boundaries. Kyle Tippetts. Unanimously approved.
- Financial update. The state auditor has given us 60 days to fix the formatting on our report. We are showing a deficit because of the purchase of the land. We'll meet October 22 to approve the budget (no motions, just a review of numbers).

- Kyle Tippetts moved to approve the 27 August 2020 minutes. Wendy Morgan seconded. Unanimously approved.
- Melissa Heppler moved to enter executive session. Kyle Tippetts seconded. Unanimously approved.
- Board returned to open session.
- Allison Clinger moved to adjourn.

#### EXECUTIVE SESSION

- Craig Frank remained for executive session.
- Melissa Heppler moved to leave executive session. Allison Clinger seconded. Unanimously approved.