

## **John Hancock Charter School Board Meeting Minutes**

26 June 2020

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 12:00 P.M.–1:00 P.M.

Attendees: Kim Frank, Wendy Morgan, Allison Clinger, Melissa Heppler (Others: Julie Adamic and Craig Frank; see also the Attendance Record)

### **Proceedings**

#### **Board Business**

- Allison Clinger moved to approve the 28 May 2020 minutes. Melissa Heppler seconded. Unanimously approved.
- Director update: In the process of receiving data from parent survey regarding off-campus schooling. Difficult summer break for teachers and staff as they prepare for next year.
- Financial update: Craig Frank gave updates on savings and checking accounts. Shared FY 2020 budget. Since approving end-of-year budget, school's received an allotment, and will receive another next week. All will balance by then. Proposing we adopt budget we're seeing, with understanding that final numbers will change once final allotment is received. Allison Clinger moved to approve the Final FY 2020 budget that will be uploaded next Tuesday, which will be completed and uploaded to UPEF and all board members at that time, with the understanding that we'll be in red approximately \$60-70K. Melissa Heppler seconded. Unanimously approved.
- Craig Frank shared FY 2021 budget. Latest MSP numbers used in the budget. This budget doesn't include increase in students to 199. Increased student population will add more than \$100K to budget. Positive cash flow with increase, as well. Expecting additional revenue too (GEER, ESSER). Some of the additional revenue will be spent on more devices for 1:1 ratio, renewal of some online programs, and facility cleaning and PPE. Julie Adamic will look into having "sweepers" from older grades to help with cleaning. Allison Clinger moved to approve the FY 2021 budget. Melissa Heppler seconded. Unanimously approved.
- Board discussed Covid plan. Will learn on Monday what is mandatory and recommended. Need to meet in July after we get state's recommendations. Need to be prepared for 50% of kids on campus at a time. With orange or red restrictions, teachers will move to previously implemented plan. More than 2/3 of parents want split schedule, where kids go to school every day for a shorter time. Easier plan for school. Discussed other requirements and recommendations.

- Discussed Distance Learning application. Melissa Heppler moved to approve Distance Learning application. Allison Clinger seconded. Unanimously approved.
- Board discussed Digital Teaching and Learning Plan Application. Melissa Heppler moved to approve the Digital Teaching and Learning Plan Application. Allison Clinger seconded. Unanimously approved.
- Board reviewed Gang Prevention policy. Wendy Morgan moved to approve the Gang Prevention policy. Melissa Heppler seconded. Unanimously approved.
- Board reviewed Student Membership policy. Wendy Morgan moved to approve the Student Membership policy. Melissa Heppler seconded. Unanimously approved.
- Board reviewed Transfer Students policy. Wendy Morgan moved to approve the Transfer Students policy. Allison Clinger seconded. Unanimously approved.
- Board reviewed Fraud Risk Assessment. Wendy Morgan moved to approve Fraud Risk Assessment. Melissa Heppler seconded. Unanimously approved.
- Board reviewed Access to Technology Plan. Wendy Morgan moved to approve the Access to Technology Plan. Allison Clinger seconded. Unanimously approved.
- Board reviewed Continuing Enrollment policy. Allison Clinger moved to approve the Continuing Enrollment policy. Melissa Heppler seconded. Unanimously approved.
- Board reviewed Recruitment and Retention policy. Had 100% participation. Allison Clinger moved to approve the Recruitment and Retention policy. Melissa Heppler seconded. Unanimously approved.
- Allison Clinger moved to enter executive session. Melissa Heppler seconded. Unanimously approved.
- Board returned to general session.
- Board adjourned.