

**John Hancock Charter School Board Meeting Minutes**  
30 October 2018

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 12:00–12:30 P.M.

Attendees: Wendy Morgan, Allison Clinger, Kyle Tippetts, Julie Knudsen (Others: Julie Adamic and Joylin Lincoln; see also the Attendance Record)

**Proceedings**

**Board Business**

- Discussed hiring of new office manager. RFP sent out; some interest. Charter Administration Group submitted proposal to help find administrator. Board gave Julie authority to review RFPs and move forward with hiring of new administrator.
- State asked JHCS to remove details in Early Literacy Plan of how to achieve goals; wants us to maintain goals, not show progress. Allison Clinger moved to approve the revised Early Literacy Plan. Julie Knudsen seconded. Unanimously approved.