

# John Hancock Charter School Board Meeting Minutes

## 24 February 2021

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–8:00 P.M.

Attendees: Kim Frank, Wendy Morgan, Melissa Heppler, Kyle Tippetts, and Allison Clinger (Others: Julie Adamic and Craig Frank; see also the Attendance Record)

### Proceedings

#### Board Business

- Melissa Heppler moved to approve the 21 January 2021 minutes. Wendy Morgan seconded. Unanimously approved.
- Director's Update:
  - COVID update
    - We will be going from 8:30 am to 2:00 pm beginning March 8
      - Great response from parents & students
      - Most likely not doing all of the traditional end-of-year activities
    - Remote learning: We still have students on remote learning and we have others go remote as they are either exposed or tested positive
  - Registration/Enrollment
    - Registration for the fall has begun
    - Siblings have been notified for kindergarten
    - We currently have 176 students enrolled
  - Academic Update
    - We saw an increase in the number of students needing academic support from fall to January. Julie Adamic proposed hiring full-time teacher to help provide interventions and special education support.
  - Board Training
    - Melissa, Craig, Wendy, and Kim have reported they completed the training from last month.
    - New mandatory School Land Trust Training  
<https://youtu.be/waQYwIWCAYI>
- Finance update by Craig Frank. Reviewed bank balances and current budget. Discussed 3% raise for staff.
- School Lands Trust committee met and agreed on amendment. Putting \$6k money toward technology improvement for sixth grade. Kyle Tippetts moved to reallocate the money. Wendy Morgan seconded. Unanimously approved.
- Budget returned to board for approval. Line item updated. Because shy \$25k in local contribution, which will be received from upcoming grants, proposing that board allow for an additional 25k to be allocated through different local monies received in local monies to fund the minimum

requirement for MOE. Money on a two-year lag, as always. Allison Clinger moved to reallocate \$25k within the local portion of the budget to bring us up to the \$136,008 minimum requirement for special education. Wendy Morgan seconded. Unanimously approved.

- To table discussion and approval of special education policy and procedure manual
- Kyle Tippetts moved to enter executive session. Melissa Heppler seconded. Unanimously approved.
- Board returned to general session.
- Wendy Morgan moved to adjourn. Allison Clinger seconded. Unanimously approved.