

BYLAWS OF THE
JOHN HANCOCK CHARTER SCHOOL FOUNDATION

I

PURPOSE

The purposes of the corporation are described in the Articles of Incorporation.

II

BOARD OF DIRECTORS

Section 1. Numbers of Directors

There will be a minimum of seven and a maximum of twelve Members of the Board of Directors. In addition, the principal of the John Hancock Charter School will serve as an *ex officio* member.

Section 2. Terms and Election of Directors

1. In the initial year, all Directors, except the *ex officio* Principal(s), will be appointed by the Founding Steering Committee. The CAO, Treasurer and Position six will be three- year terms. The Vice President, Parent Advocate and Position seven will be two-year terms. If the CAO determines there is a need for more than seven board positions, then the eighth and ninth positions will be three-year terms. The tenth, eleventh and twelfth positions will be two-year terms.
2. Thereafter, all board positions except the Vice President and Parent Advocate positions will be filled by appointment by the existing Board of Directors. The Vice President and Parent Advocate positions will be elected by the Members as defined in Article VI in the Articles of Incorporation of the John Hancock Charter School Foundation. Appointments and elections will be held at the annual membership meeting each May in years in which a Director's term is due to expire. The *ex officio* principals will serve in that capacity for the duration of their employment as principal of the John Hancock Charter School.

Section 3. Elections

3. Each eligible Member family will have one vote for Vice President and Parent Advocate Positions. Each *ex officio* principal will serve in that capacity by virtue of his or her appointment to the position of principal of John Hancock Charter School. The Board of Directors shall hire each charter school principal by a majority vote from among all qualifying applicants for the position.
4. Each Board of Director seat will be numerically designated, 1-12. Seat 1 is the seat of the CAO. Seat 2 is the seat of the Vice President. Seat 3 is the seat of the Secretary. Seat 4 is the seat of the Treasurer. Seats 5 is the seat of the Parent Advocate. Seat 6, 7, 8, 9, 10, 11 and 12 are the remaining seats. Interested participants will run for each open seat by number, and may not run for more than one seat in any annual election. Parties running for seats on the Board of Directors must meet the qualifications, if any, established in Paragraph IV of these bylaws. The CAO will determine if there is a need for seats 8,9,10,11, and 12.

Section 4. Removal

5. Each member of the Board of Directors of the John Hancock Charter School Foundation serves in that capacity voluntarily, and may resign at any time during the term by submitting his or her resignation to the rest of the Board of Directors.
6. Each member of the Board of Directors except the *ex officio* principal may be involuntarily removed by a 2/3 super majority vote of the Eligible Members. Members may only remove one Board member per year and the vote must take place at the annual membership meeting in May. In the event of an involuntary removal, ten percent of the Eligible members must agree to call the vote six weeks prior to the annual May meeting. The Board may at any time make an involuntary removal. For the Board to make an involuntary removal vote, a quorum shall be fifty percent plus one.
7. A In the event of resignation or involuntary removal from the Board of Directors, or vacancies on the Board for any other reasons, volunteers will be asked to apply to serve the remainder of the term for the particular seat or seats that are vacant. A volunteer will be selected to serve the remainder of the term for the vacant seat from those applying by a majority vote of the Board of Directors. If the Vice President or Parent Advocate positions should become vacant due to dismissal or resignation, then a special election will be held to find a volunteer to serve the remainder of the term.

Section 4. Meetings

8. The Board will meet at least once a month to discuss the operations of John Hancock Charter School, hear reports and updates from Board Members, consider and adopt policies, and consider requests and concerns from parents, students and teachers.
9. In order for the Board to act, two-thirds (quorum) of the Board members must be present.
10. Actions receiving a majority vote of those Directors present at a board meeting will constitute action by the Board of Directors.
11. Attendance at Board meetings is mandatory.
12. Missing two meetings in a row without prior notification of and approval from the CAO of the Board may constitute grounds for dismissal from the Board.

III

MEETINGS

The meeting schedule will be established by the Board of Directors. In scheduling and conducting its meetings, The Board of Directors shall act in accordance with these bylaws.

IV

OFFICERS

The Officers shall be selected and shall act in accordance with these bylaws. The officers of the John Hancock Charter School Foundation shall consist of a Chief Administrative Officer (CAO), a Treasurer, an Education Vice-President, and a Secretary. No member of the Board of Directors may concurrently serve in more than one of these positions. The descriptions of these positions and the position requirements, if any, are:

1. The CAO will be the Chairman of the Board of Directors of John Hancock Charter School. The CAO will oversee the operations of John Hancock Charter School and have overall responsibility for its management.
2. The treasurer will oversee the finances of John Hancock Charter School. The Treasurer will be responsible for establishing and maintaining the budget, submitting and preparing financial reports, fundraising and collections, and maintaining John Hancock Charter School's non-profit status. The Treasurer must have a strong financial background with experience or education in budget management, financial audits, general accounting, and compliance with tax law.
3. The Vice-President will advise the Board of Directors on the operation, management, and functions of educational institutions. The Education Vice-President must have experience in education.
4. The Secretary will establish, manage, and maintain the records of the John Hancock Charter School Foundation. The secretary will have responsibility for maintaining all information and submitting all reports required pursuant to local school board, and state and federal statutory requirements under the supervision of the Board of Directors.