

## John Hancock Charter School Board Meeting Minutes

21 October 2021

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–8:00 P.M.

Attendees: Kim Frank, Wendy Morgan, Melissa Heppler, Kyle Tippetts, Allison Clinger  
(Others: Julie Adamic, Craig Frank)

### Proceedings

#### Board Business

- Will approve the 21 September 2021 minutes next meeting.
- Space center discussion. The trailer is up for sale for \$5k. Julie Adamic would like to purchase. She described its contents/configuration. Wendy Morgan moved to approve the purchase of the trailer. Melissa Heppler seconded. Unanimously approved.
- Julie Adamic discussed wanting to use \$4,700 from the State's facilities upkeep loan on painting and barriers. Painting is \$3,500 and barriers are \$1,200. Wendy Morgan moved to approve the purchases. Melissa Heppler seconded. Unanimously approved.
- Wendy Morgan left the meeting.
- Julie Adamic gave the director's update. Covid update: nine cases.  
Registration/enrollment update: registration at 180 students. Academic update: MTSS teams are making tier 2 referrals for ELA and math; Child find is certifying students for special education (we have 40 sped students). Julie Adamic reviewed the parent/teacher conference statistics.
- Finance update by Craig Frank. Reviewed account balances. FY22 budget sent to board for review. OEK grant received \$35k for kindergarten. American Funds update.
- Julie Adamic gave RFP update for new build. Has been sent out and all proposals are due tomorrow. Not required to accept the lowest bid. Discussed board members who could evaluate.
- Audit to be submitted by November 11. Board members will meet with the auditors before then.
- Marketing discussion. If we're going to move forward with expansion, we need marketing help. Joe Spencer to reach out with a developer of Eagle Mountain community looking to include a school in the community.
- Discussed board election. Can use Qualtrics. Julie Adamic would like the election held before Christmas break. She'll put together an announcement for parents. Board development committee to be involved. Melissa Heppler to run for her current position.
- Allison Clinger moved to enter executive session. Melissa Heppler seconded. Unanimously approved.
- Board returned to public session.
- Allison Clinger moved to adjourn.