

John Hancock Charter School Board Meeting Minutes

16 December 2021

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–8:00 P.M.

Attendees: Kim Frank, Melissa Heppler, Allison Clinger, Joe Spencer, Kyle Tippetts, Wendy Morgan, McKay Ballard (Others: Julie Adamic, Craig Frank)

Proceedings

Board Business

- Introduction of new board member, McKay Ballard. Allison Clinger moved to approve McKay Ballard as vice chair board member. Wendy Morgan seconded. Unanimously approved.
- Wendy Morgan moved to reappoint Melissa Heppler as parent liaison board member. Joe Spencer seconded. Unanimously approved.
- Allison Clinger moved to approve the 9 November 2021 minutes. Wendy Morgan seconded. Unanimously approved (McKay excused from vote).
- Director's update: No current test scores. Remainder of discussion for executive session.
- Financial update: Craig Frank shared bank account balances. New OEK grant for \$32k not yet plugged into budget.
- FY21 Audit presented by Craig Frank. Discussed minor findings of auditor. Response has been submitted. Presented Financial Statements report for FY21. Wendy Morgan moved to approve Financial Statement for FY2021. Melissa Heppler seconded. Unanimously approved. (McKay excused from vote.)
- Discussion regarding hiring of financial fiduciary. We legally need a financial advisor if we bond through the state of Utah. If we bond elsewhere, we don't need an advisor. Would like to have an advisor to help us through the building/bond process. Kim Frank will invite Monte Hardy to January's board meeting and discuss his taking an advisory role, with possible action.
- Discussed Julie Adamic attending Courageous Principals conference in Texas if health status permits. Also have a Core Knowledge Leadership conference in Washington DC this summer. Allison Clinger moved to approve an expenditure of up to \$3000 for Julie Adamic to attend the Core Knowledge Leadership conference. Wendy Morgan seconded. Unanimously approved.
- Board discussed faculty end-of-year bonuses. Noting conflicts, Craig Frank explained that OEK grant and other funds have freed up money for benefits. Wendy Morgan moved that we raise the bonus to \$750 for full-time employees

and \$250 for part-time employees. Melissa Heppler seconded. Roll call vote. Unanimously approved. Kim and McKay abstained from the vote.

- Discussed UCSB January Meeting, including roles and expectations. Board needs to review the application from January 12. Julie and Kim divided the application among the board members so that each is prepared to answer questions about the application. Board to practice presentations during board meeting on January 10 at 7:00 p.m.
- Wendy Morgan moved to enter executive session. Melissa Heppler seconded. Unanimously approved.
- Board returned to general session.
- Allison Clinger moved to adjourn. Wendy Morgan seconded. Unanimously approved.

Adjourned