

**John Hancock Charter School Board Meeting Minutes
(Executive Session)
21 April 2022**

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–8:00 P.M.

Attendees: Kim Frank, Allison Clinger, Kyle Tippetts, Joe Spencer, Melissa Heppler, Wendy Morgan (Others: Julie Adamic and Craig Frank)

Proceedings

Board Business

- Kyle Tippetts moved to approve the 17 March 2022 minutes. Wendy Morgan seconded. Unanimously approved.
- Director's update:
 - Covid update: no cases for a few months.
 - Registration: Have 186 students; registering new students for the fall.
 - Started end-of-year assessment window and currently assessing.
 - PTO has been generous with teacher grants.
 - Have a policy change re: parent engagement, specifically volunteer hours.
 - Would like marketing discussion for current and future campuses.
- Clint Biesinger joined the meeting.
- Joe Spencer moved to enter executive session. Kyle Tippetts seconded. Unanimously approved.
- Board returned to public session.
- Financial update: Craig shared the bank balances.
- Julie received a campaign from the State Charter School Board staff telling charter schools to fix policies regarding school fees and volunteer requirements. Can only recommend volunteering since volunteering is seen as a school fee. Enrollment and lottery policy states that if parents don't provide 40 hours of volunteerism a year, siblings wouldn't qualify for preference. Julie recommends striking language after section that says sibling preference is at the discretion of the board. Wendy Morgan moved to strike everything past the first sentence in enrollment and lottery policies. Melissa Heppler seconded. Unanimously approved.
- Marketing discussion: Marketing companies have reached out to Julie. Julie offered to reach out to various firms re: marketing services for the new school. Can this cost be rolled into the bond? Craig will reach out to Highmark and Roundtable and inquire about this while Julie proceeds with inquiries. Joe recommended a website for interested parents. Current website can be updated to include information about the new school and how to enroll.

- RFPs from Hogan and One West were received by the executive committee. Committee unanimously selected Hogan construction company. Melissa Heppler moved to approve Hogan as the satellite facility contractor. Joe Spencer seconded. Unanimously approved.
- Executive committee approved hiring Highmark as the satellite developer. Allison Clinger moved to approve Highmark as the satellite developer and to accept its term sheet as provided. Melissa Heppler seconded. Unanimously approved.
- Allison Clinger moved to reenter executive session. Melissa Heppler seconded. Unanimously approved.
- Board returned to executive session.
- Wendy Morgan moved to adjourn. Kyle Tippetts seconded. Unanimously approved.