

John Hancock Charter School Board Meeting Minutes
20 January 2022

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–8:00 P.M.

Attendees: Kim Frank, McKay Ballard, Joe Spencer, Allison Clinger, Kyle Tippetts, Melissa Heppler (Others: Julie Adamic, Craig Frank, and Monty Hardy)

Proceedings

Board Business

- Allison Clinger moved to approve the 16 December 2021 and 15 January 2022 minutes. Melissa Heppler seconded. Unanimously approved.
- Director's update by Julie Adamic.
 - Covid: Most of the students with Covid have now returned, and Julie decided to have the students return this week; testing families.
 - Registration: At 187 students and will be registering kindergarten students in February.
 - Academic: Mid-year assessments are happening now. MTSS coordinator is hired and doing well.
 - Calendar: Would like to approve March 15 as teacher professional day and April 13 as teacher prep day; no students.
 - Parent engagement: Parent/teacher conference coming up.
 - Satellite: Discussion to occur later in meeting.
- Melissa Heppler moved to approve March 15 as teacher professional day and April 13 as teacher prep day. Allison Clinger seconded. Unanimously approved.
- Financial update: Craig Frank presented bank balances. Presented Board Report from July 2021 to January 2022.
- Monty Hardy and Clint Biesinger from Round Table presented information on the benefits of hiring a fiduciary/financial advisor during the building process. High Mark will be our developer. Pros: versed in market conditions and using knowledge to help school get a good interest rate; understanding of covenants school is committed to keeping and then designing transactions to give the widest runway to operate from; managing aspects of the deal (bond, RFPs, etc.).
- Kyle Tippetts moved to enter executive session. Melissa Heppler seconded. Unanimously approved.
- Board returned from executive session.

- Allison Clinger moved to appoint Craig Frank as CSBBO. Kyle Tippetts seconded. Roll call taken. Unanimously approved (Kim Frank recused self from vote.)
- Allison Clinger moved to hire Round Table as the school financial advisor. Joe Spencer seconded. Unanimously approved.
- Board discussed action steps for satellite school.
- Allison Clinger moved to adjourn. Melissa Heppler seconded. Unanimously approved.