

# John Hancock Charter School Board Meeting Minutes

18 August 2022

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–7:30 P.M.

Attendees: Kim Frank, Allison Clinger, McKay Ballard, Kyle Tippetts, Wendy Morgan  
(Others: Julie Adamic, Craig Frank)

## Proceedings

### Board Business

- Allison Clinger moved to approve the 30 June 2022 and 26 July 2022 minutes. Kyle Tippetts seconded. Unanimously approved.
- Julie Adamic gave the director's update:
  - **COVID update**
    - CDC and Utah county health department recommends: IF you test positive, quarantine for 5 days. IF you are exposed, mask for 5 days.
  - **Registration/Enrollment**
    - Registration is at 186 students.
  - **Academic Update**
    - Benchline assessment windows open Sept. 1
    - Professional development - All teachers and special education teachers are registered for LETRS to assist with our ELA scores.
    - Saxon Math is no longer published. I will be forming a committee to start reviewing new math curriculum.
  - **Parent Engagement**
    - Sept. 23: School Carnival
    - Sept. 30: Classic Skate Night
  - **Satellite**
    - Bonding authority meeting
    - Construction update
    - Enrollment is up to 83 students
- Craig Frank gave the financial update. Reviewed bank balances.
- Discussed the real estate transaction with Pleasant Grove property and distribution of proceeds from the sale. Kyle Tippetts moved to transfer the net proceeds of \$96,920 into the school savings account to keep the funds separate from general funds. Melissa Heppler seconded. Unanimously approved. Kyle Tippetts moved to pay off the loan from Central Bank that was the security from the property that is now sold. Melissa Heppler seconded. Unanimously approved.
- Board reviewed the Fraud Risk Assessment form. We are a low-risk school. Allison Clinger moved to approve the Fraud Risk Assessment form for submission to the state auditor. Melissa Heppler seconded. Unanimously approved. Unanimously approved.
- Allison Clinger moved to adjourn. Melissa Heppler seconded. Unanimously approved.