

# **John Hancock Charter School Board Meeting Minutes**

## **15 September 2022**

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–7:30 P.M.

Attendees: Kim Frank, Allison Clinger, McKay Ballard, Kyle Tippetts, Melissa Heppler  
(Others: Julie Adamic, Craig Frank)

### **Proceedings**

#### **Board Business**

- Director's Update

- **COVID update**

- No current COVID cases.

- **Registration/Enrollment**

- Registration is at 184 students.

- **Academic Update**

- Benchline assessment windows opened Sept. 1.
    - MTSS meetings are referring students who are at risk of failure.
    - School counselor is actively calling parents of students who have more than 4 absences this year. This is to cut down on the number of students with chronic absenteeism this year.
    - Friday tutoring sessions have begun.
    - Early morning reading and math sessions have begun.

- **Parent Engagement**

- Sept. 23: School Carnival
    - Sept. 19: PTO Fundraiser
    - Sept. 30: Classic Skate Night
    - Parent/Teacher Conferences: Oct. 25 & 26
    - Actively seeking parents to serve on the School Community Council
- Financial update: Reviewed board report. Reviewed bank account balances. The audit is going well and continues through November.
- Allison Clinger moved to approve the 18 August 2022 minutes. Kyle Tippetts seconded. Unanimously approved.
- The board read and thoroughly reviewed the Selection of Instructional Materials Policy. Allison Clinger moved to approve the Selection of Instructional Materials Policy. McKay Ballard seconded. Unanimously approved.
- Satellite update: working on getting an address and will begin choosing a building design. Working with Roundtable and others regarding the bond. Working on finalizing the term sheet. Closing and funding and bidding to occur next month. Progressing well.
- Board needs a vote to approve the Eagle Mountain campus builder's draft contract, forms A101 and A201 for One West, as requested by the State Charter School Board. Allison Clinger moved to approve the Eagle Mountain

campus builder's draft contract, forms A101 and A201 for One West. Kyle Tippetts seconded. Unanimously approved.

- Kim Frank led a discussion regarding our marketing plan and the frustrations with our current marketing company. She informed the board of our severing the contract with that company. The board discussed other companies, including Target River, which has a state contract and is very experienced with marketing schools. Kyle Tippetts moved to engage Target River for our marketing efforts. McKay Ballard seconded. No discussion. Unanimously approved.
- Melissa Heppler moved to adjourn.