

**John Hancock Charter School Board Meeting Minutes**  
**(General Session)**  
21 September 2023

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 4:30 P.M.–5:00 P.M.

Attendees: Kim Frank, Wendy Morgan, Melissa Heppler, McKay Ballard, and Kyle Tippetts (Others: Julie Adamic and Craig Frank)

**Proceedings**

- Board reviewed the 24 August 2023 minutes. Wendy Morgan moved to approve the minutes. Melissa Heppler seconded. Unanimously approved.
- The EM campus ribbon cutting, to be held tomorrow at 10:30 am, was discussed. The governor will be there from 10:30-10:45. Local dignitaries will be there as well. Discussed the contingency plan for bad weather, photography, and the governor's activities while there.
- The board discussed amending the EM calendar to account for the ribbon cutting. Wendy Morgan moved to make September 22 a half day at the EM campus. McKay Ballard seconded. Unanimously approved.
- Craig Frank presented the finance report, including the checking and savings account balances. Our budget is currently in good shape.
- Craig Frank left the meeting.
- Julie Adamic gave the SPED report: EM has 89 students with IEPs, and PG has 46 students with IEPs. Overall 14% of our students have IEPs.
- Marketing report: Press release reported that 83% of our 3rd graders read at or above grade level (as of spring 2022).
- Executive report:
  - Enrollment is 180 at PG and 762 at EM.
  - Community outreach with Shopfest went well.
  - Eagle Mountain Halloween event on October 7 should be well attended.
  - Considering ramping up with the intent to enroll for next year with Target River.
- The board reviewed and approved the definition of at-risk students. Wendy Morgan moved to approve the at-risk students definition: "Students who score below proficient on State and/or LEA approved assessments qualify as at-risk for academic failure." Seconded by Kyle Tippetts. Approved unanimously.
- LEA specific license requests: We need to approve 4 additional LEA license requests. Kyle Tippetts moved to approve the additional LEA licenses. Wendy Morgan seconded. Approved Unanimously.

- The board reviewed the Dispensing of Medication Policy. No changes were made. Wendy Morgan moved to approve the policy. McKay Ballard seconded. Approved Unanimously.
- The board reviewed the Absenteeism and Truancy Prevention Policy. We need to look at the policy due to the implementation of a wellness policy. The wellness policy does not allow for the loss of recess. Julie Adamic suggested removing this language, substituting a note/call home at five absences and after nine absences a loss of privileges (i.e., field trips, assemblies, etc). Melissa Heppler moved to approve the changes to this policy. Wendy Morgan seconded. Approved Unanimously.
- The board reviewed the Educator Rights Policy, which is a policy to provide a safe, caring, and orderly school for educators, teachers, staff members, etc. Julie Adamic proposed that we review the policy and then discuss and approve it next month.
- The board reviewed the Conflict of Interest training. We need to fill out the conflict of interest forms when Julie Adamic sends them out via docuSign.
- The board reviewed the training re: School Land Trust funds and how to properly use the funds. We'll have two councils for each campus. The board will have to approve each of them.
- Wendy Morgan moved to close the meeting and enter executive session. McKay Ballard seconded. Unanimously approved.
- The board returned to general session.
- Wendy Morgan moved to adjourn. McKay Ballard seconded. Unanimously approved.