

John Hancock Charter School Board Meeting Minutes
(General Session)
29 June 2023

Location: John Hancock Charter School, Pleasant Grove, Utah

Time: 7:00 P.M.–8:00 P.M.

Attendees: Kim Frank, Wendy Morgan, McKay Ballard, Melissa Heppler, and Allison Clinger, and (Others: Julie Adamic and Craig Frank)

Proceedings

- Allison Clinger moved to approve the 18 May 2023 minutes. Wendy Morgan seconded. Unanimously approved.
- Allison Clinger moved to enter executive session. Melissa Heppler seconded. Unanimously approved.
- Board reentered general session.
- Director's update: 177 students in PG. We anticipate 185 kids. EM campus enrollment going up; need seventh and eighth graders. Parent engagement: home visits in PG underway. The meet-and-greets in the halls at the EM campus are happening. HR: 95% of hiring is complete. Marketing: shopfest and meet-and-greets are happening. Governor may attend ribbon cutting, which will happen after the start of school. Will send out another postcard to EM residents.
- Finance update: Craig Frank presented the school checking account amounts. He explained additions to the budget.
- Craig Frank presented and reviewed the FY 2024 revised budget. Wendy Morgan moved to adopt the FY 2024 budget as presented, with the exception that Kim Frank's vote will not be considered re: budget items related to Craig Frank's compensation. Melissa Heppler seconded. Unanimously approved.
- Craig Frank presented and reviewed the FY 2023 amended budget. Allison Clinger moved to approve the FY 2023 amended budget, with the understanding that the allotment that is to be received tomorrow, June 30, will be added to the budget revenues. Wendy Morgan seconded. Unanimously approved.
- RFP process used for Chromebooks purchase, and Les Olson was chosen as a vendor at a cost of \$231,659.47. Allison Clinger moved to ratify the purchase of the Chromebooks at a cost of \$231,659.47. Wendy Morgan seconded. Unanimously approved.

- Julie Adamic presented for board approval the Standard of Conduct Policy. Allison Clinger moved to approve the Standard of Conduct Policy. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for board approval the Wellness Policy. Allison Clinger moved to approve the Wellness Policy. Wendy Morgan. Unanimously approved.
- Julie Adamic presented for board approval the updated Special Education Policies and Procedures Manual. Allison Clinger moved to approve the manual as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for board approval the Social Media Policy. Allison Clinger moved to approve the Social Media Policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for board approval the updated Bullying Policy. Allison Clinger moved to approve the updated Bullying Policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for board approval the Grievance Policy. Allison Clinger moved to approve the Grievance Policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for board second approval of CKLA as our ELA curriculum. Allison Clinger moved to make final approval of CKLA as our ELA curriculum. Wendy Morgan seconded. Unanimously approved.
- Discussion on the board organization chart was tabled till July's meeting.
- Board members to watch Open and Public Meeting Training video tomorrow and report back to Julie.
- Melissa Heppler moved to adjourn. Wendy Morgan seconded. Unanimously approved.