

**Notice of Intent to Award Without Standard Procurement Process
Student Information System
Spring 2025**

Summary Decision

In accordance with State of Utah Procurement Codes, John Hancock Charter School Procurement Officer determined to seek bids and award a contract for a procurement item without engaging in a standard procurement process. This summary decision constitutes the Procurement Officer’s determination to engage in a “Specified Other Circumstances Procurement” as allowed when awarding a contract through a standard procurement process is impractical not in the best interest of a Local Education Agency (LEA) or district per Utah Code § 63G-6a-802(1)(c) (2021) and Utah Admin. Rules R33-8-101(1)(c) (January 22, 2021).

In determining that awarding a contract through a standard procurement process is impractical and not in the best interest of the LEA, John Hancock’s Procurement Official has considered that the procurement item is one where compatibility is the overriding consideration which is a valid exception to standard procurement processes.

John Hancock Charter School has followed the procedure outlined in Utah Admin. Rules R33-8-101c (January 22, 2021) including the posting of a “Notice of Intent to Award a Contract Without Engaging in a Standard Procurement Process.” Although engaging in “Specified Other Circumstances Procurement,” the school nevertheless obtained bids from three potential vendors whose services and digital tools had potential compatibility with the school’s systems, state systems, preferred stakeholder communication systems, and required learning management systems. The vendors and their bids are listed below:

- PowerSchool: \$46,794.50
- One Point: \$50,000.00
- Infinite Campus: \$62,730.00

John Hancock Charter School’s Student Information System Committee concluded that, of the potential vendors considered, only Infinite Campus had full compatibility with the school’s systems, state systems, preferred stakeholder communication systems, and required learning management systems.

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Description of the Procurement Item

Full-service Student Information System providing a comprehensive SIS to manage student data, enrollment, attendance, grades, scheduling, and related. The system must be a cloud-based software provider with a specialty in K-12 education that offers SIS operational, classroom, gradebook, and LMS support, streamlining of school operations, central digital offices, and parent-student-school communication.

Total Value of the Procurement Item

The school will give an award of \$62,730.00 to Infinite Campus, a comprehensive, LEA-wide student information system (SIS) and software platform that manages student data, including attendance, grades, schedules, test scores, and other information; and offers parents and students access through a web portal and mobile applications. Key features of the system include student information management, parent portal, mobile applications, communication tools, online registration, attendance management, grading and scheduling, a learning management system, food service management, communication tools, and payment processing. Infinite Campus also offers training and continued support resources, including documentation, online webinars, and in-person training.

The cost of the procurement being considered exceeds \$50,000.

On-Going Expense or Maintenance

\$35,680.00 as an annual recurring total for licensure, services, and hosting

Duration of the Proposed Contract

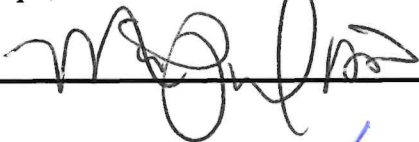
Twelve-month initial contract with option to renew

Specified Circumstances Procurement

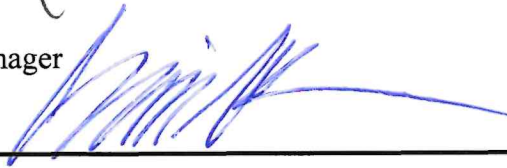
The school's Procurement Officer has determined that a standard procurement process would have been impractical and not in the best interest of John Hancock Charter School because compatibility is the overriding consideration which is a valid exception to standard procurement processes. In other words, any system chosen would have to be compatible with the school's internal systems, the systems at the state level, including the UTREx system used by the Utah State Board of Education, other internal learning and curricular systems, and the school's preferred communication systems.

Signatures of Procurement Officer, Business Manager, and Executive Director

Misty Dipo, Procurement Officer



Craig Frank, Business Manager



Julie Adamic, Executive Director

DocuSigned by:

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